

Regular Meeting of the Epiphany Vestry  
December 21, 2010

Present: Nick Dikas, Melanie Donahoe, Kristen Pezone Kapp, Tricia Loveland, Stephanie Meyer, Claudia Nadalin, Lora O'Haver, Art Okamoto, Colleen Smith, Starmie Taylor

Absent: Steve Blake, Judy Brown, Jackie McCormack

Guest: George Farber

1. Starmie Taylor called the meeting to order at 7:12 PM. Kristen Pezone Kapp recorded the minutes.
2. Opening Prayer: Starmie Taylor gave the opening prayer.
3. Devotion: Kristen Pezone Kapp gave the devotion.
4. Old Business:
  - a. Kristen Pezone Kapp will circulate the November minutes and we will do an email vote.
  - b. Update on Vestry Nomination Committee: Four parishioners have agreed to serve, which replaces everyone who is outgoing.
  - c. Facility Usage Agreement discussed. The Vestry will vote on the fees next month. Vestry members discussed allowing friends of parishioners to rent parish hall with kitchen and raising rates for rental of sanctuary for weddings.
  - d. Housing Allowance for Melanie: Approved unanimously in a resolution attached and incorporated herein.
  - e. Liaison needed for Rectory for final walk thru, etc. Starmie will handle.
  - f. Smith Bequest:
    - i. Tricia reported that we have hired realtors to list the Smith home. Tricia will circulate an email providing the listing price. Tricia also reported on the current status of repairs recommended and done. **RESOLVED**, that the Smith Bequest Committee may spend up to \$30,000 for expenses for repairs to the Smith home in preparation for its sale.
    - ii. Starmie reported that several individuals have agreed to serve on the second phase of the Smith Bequest Committee. They will be meeting starting in January or February 2011. The Vestry is urged to develop a formal "charge" for 2nd phase of the committee. A meeting is expected in January or February 2011.

- g. Vestry members' feedback from parishioner phone calls.
  - h. Vestry liaisons are encouraged to speak with their committee chairs regarding upcoming deadlines for annual reports (due January 10) and articles for the Beacon (January 3). Vestry liaisons should also ask about whether there will be any changes in leadership
  - i. Lora O'Haver will take on shopping for and working with Melanie on identifying "Epiphany Stars." Nick will provide Melanie with last year's PowerPoint presentation in preparation for the Annual Meeting.
  - j. Budget update from Finance and Stewardship Committees. RESOLVED that the Vestry approve Christmas gift cards in the net amount of \$300 for Hailey, Cliff, Cort, Rudolfo, Rosa, and Sean, and \$100 for Bob French.
5. New Business:
    - a. Endowment Committee is meeting tomorrow night.
  6. Executive Session regarding Melanie's Letter Agreement.
  7. Closing Prayer and Sending Forth led by Starmie Taylor

Important dates to remember:

- Annual Meeting Jan 30th - need help with set up after Home & Hope!
- Vestry Training Day at Grace Feb 12 9-Noon
- Town Hall Meeting Smith Bequest Feb 20th
- Vestry retreat Feb 25-26 or March 4-5

Respectfully submitted:

Kristen Pezone Kapp